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No. 20-4/2014-P.Arts
Government of India
MINISTRY OF CULTURE
-(P. Arts Section)-

Puratatva Bhawan,
D-Block, GPO Complex,
2nd floor, INA, New Delhi-110023
Dated: 22nd March, 2016

To
The Accounts Officer,
Pay and Accounts Office,
Ministry of Culture,
New Delhi-110001.

Subject:-Release of grant-in-aid to DC Kizhakemuri Foundation (NGO), DC Kizhakemuri Edam, Good Shepherd Street, Kottayam, Distt-Iddukki Kerala for construction of a new Tagore Cultural Complex under TCC Scheme for 2015-16.

Sir,

I am directed to convey the sanction of the President of India to release grant-in-aid of **₹4,45,00,000/- (Rupees Four Crore Forty Five lakh only)** as the Central Government's share of non-recurring Plan expenditure to **DC Kizhakemuri Foundation (NGO), Kottayam, Distt-Iddukki, Kerala** as first installment out of the Central Government's share of ₹9,00,00,000/- (Rupees Nine Crore Only) **for construction of a New Tagore Cultural Complex**, at Kottayam, Distt-Iddukki, Kerala under the Scheme for Tagore Cultural Complexes(TCC) [after adjustment of ₹5,00,000/- (Rupees five lakh only) released earlier for Detailed Project Report(DPR) vide sanction letter of even number dated 31.03.2014].


2. The amount will be drawn by the Drawing and Disbursing Officer (Grants), Ministry of Culture and paid to the said institution/organisation by means of RTGS/NEFT in its favour as per the details given below:-

Bank Name	Account No.	IFSC CODE	MICR CODE
State Bank of Travancore	57063444769	SBTR0000315	685009805

3. Grant is released to the above-mentioned institution/organization subject to the fulfillment of the following terms and conditions:-

- (i) The grantee institution/organisation shall maintain subsidiary account of the grant-in-aid received from the Government and furnish a set of audited statement of accounts.
- (ii) The accounts of grantee institution/ organisation shall be open to inspection by Ministry of Culture and Audit, both by the Comptroller & Auditor General of India under the provision of CAG (DPC) Act, 1971, and internal audit by the Principal Accounts Office of the Ministry, whenever the institution/ Organization is called upon to do so.

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Under Secretary
Ministry of Culture
Govt. of India, New Delhi

- (iii) The accounts of the grantee institution/organization shall be open to audit at any time by the Internal Auditors of grantee and by the Comptroller & Auditor General of India under section 14 of the CAG of India (Duties, Powers & Conditions of Service) Act, 1971.
- (iv) A Utilization Certificate(U.C.) in the prescribed proforma (Form GFR-19 A) from Chartered Accountant duly countersigned by the head of the institution/organization, certifying that first installment of the assistance has been fully utilized for the project, along with two copies of Statement of Accounts audited by Chartered Accountant/Govt. Auditor, setting out the expenditure incurred on the approved project and indicating utilization of the grants released, and also an extract of Assets Register containing progressive figures (both stores and value) shall be submitted by the grantee institution/organization within twelve months from the date of issue of the sanction.
- (v) If the institution/organization fails to submit the U.C. of the grant within twelve months of the closure of the financial year in which the sanction is issued, the institution/organization will be considered as blacklisted and debarred for receiving any future financial assistance from the Govt. of India. The U.C. should also disclose whether the specified, quantified and qualitative targets that should have been reached/achieved against the amount utilized were in fact reached/achieved, and if not, the reasons therefor.
- (vi) A performance-cum-achievement report (2 copies) in respect of the above project for which the grant has been sanctioned should be forwarded to this Ministry within six months.
- (vii) The functioning of the project will be open to a review by the Govt. of India, Ministry of Culture in any manner, as deemed necessary.
- (viii) The institution/organization shall exercise reasonable economy in its work.
- (ix) The Project is required to be completed by the Project Authority within three years from the date of release of 1st installment by the Ministry of Culture to the Grantee Authority/Organization. In case of delay, the Project will become time barred on the part of Ministry and no further grant would be released.
- (x) The first lien on the building and assets acquired with Central assistance will vest in the President of India and neither the building nor the equipment shall be leased or mortgaged to other parties without the prior approval of the Govt. of India. However, the lease of the auditorium and other project facilities to other parties for temporary use shall be excluded from this rule.
- (xi) The assets acquired/created wholly or substantially out of this Govt. grant, except those declared as obsolete and unserviceable or condemned as per the procedure laid down in the GFR, should not without prior approval of the Government of India, be disposed or encumbered or utilized for any purpose other than those for which the grant is being sanctioned.

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- (xii) It should be ensured by the grantee institution/organization that the complexes are optimally utilized throughout the year, particularly for the cultural activities.
- (xiii) No part of this grant should be diverted to any institution/ organisation or utilised for any purpose other than whatever is mentioned in the proposal of the organisation as approved by the Government of India.
- (xiv) The institution/organization shall be bound to submit from time to time such report, statements, etc. in respect of expenditure from this grant as may be required by the Ministry.
- (xv) The grantee institution/organization shall not divert the grant and entrust execution of the scheme or work concerned to any other institution/organization and shall abide by the terms and conditions of the grant. If the grantee institution/organization fails to utilize the grant for the purpose for which the same has been sanctioned, the grantee institution/organization will be required to refund the entire amount with interest thereon @10% per annum.
- (xvi) No funds out of this grant should be utilized for any new scheme without prior approval of the Government of India.
- (xvii) The grantee institution/organization has not obtained or applied for grants-in-aid for the same purpose or activity from any other Ministry or Department of the Govt. of India or State Govt. or any other source. A certificate to this effect shall have to be furnished by the grantee institution/organization.
- (xviii) The Central Govt.'s financial liability will be limited to providing infrastructural facilities to the extent of its share of the approved project cost and not extend to the running of the complex, or to meet additional expenditure on account of cost escalation etc.
- (xix) The grantee shall execute a bond in the prescribed form in favour of the President of India providing therein that he will abide by the conditions of the grant. In the event of his failing to comply with the conditions of grant by committing a breach of the bond, the Govt. of India may decide to recover the grant with interest thereon at the prevailing borrowing rate of the Govt. of India and charge penal rate of interest in case of delay as fixed by the Govt. of India.
- (xx) The institution/organization is required to send their progress report within six months of the sanction of the grant and subsequently for every three months i.e. on quarterly basis till the completion of the project.
- (xxi) The grantee institution/organization will acknowledge the financial support of the Govt. of India, Ministry of Culture by appropriately displaying the name of the Ministry at a prominent place in the complex.
- (xxii) The grant released will not be used for the Administrative Building, Residential Quarters, Director's Bungalow or for any external development like approach roads etc.


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- (xxiii) The grantee institution/organization will be solely responsible for any violation of the laws governing constructions of buildings or the use of land and buildings as may be applicable in the local area.
 - (xxiv) The cultural complexes will be operated and maintained by the grantee institution/organization. Central Govt. may nominate its representatives on the various bodies (General Council, Finance Committee, Executive Board, etc.) of the Society/organization running the complex.
 - (xxv) The site of the project shall be open for inspection by the representative of Ministry of Culture at any time for verification.
 - (xxvi) The grantee institution/organization will have to comply with such other conditions as may be imposed by the Govt. of India from time to time.
 - (xxvii) The institution/organization are requested to maintain cleanliness in their office premises/auditoriums/Tagore Cultural Complexes as well as the place where seminars, research, workshops, festival and exhibition etc. are organized by them and to promote and propagate awareness about Swachh Bharat among the people.
 - (xxviii) The grantee institution/organization shall have to ensure conducting adequate number of cultural activities/programmes such as functions/stage performances (dance, drama & music)/exhibitions/seminars/literary activities/festivals etc. at the venue to foster, propagate and disseminate the cultural heritage of the country and in this regard furnish an undertaking to this Ministry.
4. It is certified that the grant-in-aid to the above mentioned institution/organisation is sanctioned in accordance with the pattern of financial assistance under the Tagore Cultural Complexes scheme approved by Ministry of Finance, Govt. of India and is in conformity with the rules and the principles of the scheme as approved by the Ministry.
5. It is certified that all the requisite documents in original including Indemnity Bond, Resolution, Bank Authorization Letter of the above-mentioned institution/organization have been received and found to be in order.
6. The grant is non-recurring in nature and is being released after fulfilling the conditions prescribed in GFR. No U.C. of the institution/organization and/or unspent balance is pending in respect of earlier grant.
7. The second installment of the sanctioned amount would be released by the Ministry of Culture on submission of the following documents and subject to availability of funds:
- (i) Physical and financial progress report on the project, giving details of the work already carried out/completed, along with certified latest coloured photographs of the site etc.
 - (ii) A utilization certificate in the prescribed proforma (Form GFR-19 A) from Chartered Accountant duly countersigned by the head of the institution/organization, certifying that the first installment of assistance has been fully utilized for the project.

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- (iii) The audited statement of accounts of the project duly signed by a Chartered Accountant, showing that the first installment as also the proportionate matching share of the grantee has been utilized for the project.
- (iv) A certificate from State PWD/CPWD or a registered Architect to the effect that –
- a) the project is in progress as per the approved plan;
 - b) there has been no violation of the local laws and the approved plan of construction/ development;
 - c) the work done is of satisfactory quality;
 - d) Valuation of the cost of work done and the further amount required to complete the project; and
 - e) Any other document as requested by the Central Government from time-to-time.
- (v) An Undertaking from the Grantee Authority/Organization to the effect that the project will be completed within a period of three year from the date of release of 1st Installment.
- (vi) Any other documents/certificates as required as per clause 3(i)-3(xxviii).

8. The expenditure is debitable to Demand No. 20 - Ministry of Culture, Major Head- 2205, Minor Head - 00.102-Scheme of Art and Culture and Centenary Celebrations (other Missions, Schemes and Autonomous Organizations, Secretariat and Subordinate Offices)-09.03.35-Grant for Creation of Capital Assets for the current financial year 2015-16 (Plan).

9. This sanction is issued in exercise of the delegated powers and in consultation with Integrated Finance Division (IFD), Ministry of Culture as concurrence conveyed for the expenditure vide their diary No. 637 dated 15.3.2016.

10. The sanction has been entered in the Grant-in-aid Register at Sl. No.-9 of the financial year 2015-16.

Yours faithfully,

I. A. Kamal

(I. A. Kamal)

Under Secretary to the Govt. of India

Copy to :-

1. The Secretary (Culture), Govt. of Kerala, 1st Floor, South Block Secretariat Statue, Thiruvananthapuram, Kerala.- 695001
2. The Secretary, DC Kizhakemuri Foundation, DC Kizhakemuri Edam, Good Shepherd Street, Kottayam, Distt-Idukki, Kerala- 686001.
3. Drawing & Disbursing Officer(Grant-in-aid), Ministry of Culture, New Delhi with the request that the amount may be paid through ECS/RTGS/NEFT only as per the details given in Bank Authorization letter enclosed with this sanction letter.
4. The Accountant General, Central Revenues, New Delhi – 110002.
5. The Accountant General, Kerala, Thiruvananthapuram - 695001
6. P & B Section.
7. Guard File.
8. IFD.

I. A. Kamal

(I. A. Kamal)

Under Secretary to the Govt. of India

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